

## GRADING OF STUDENT PROJECT WORK

### INTRODUCTION

A framework for the grading of students Project work as approved by the Academic Board at its 324th (Regular) meeting is published for the information of the University community.

### GUIDING PRINCIPLES

- i. Students who are not able to meet deadline for submission of their projects at the end of the second semester should be graded for work done so far.
- ii. In the event that a student fails to meet the submission deadline, he/she should lose some marks.
- iii. A student's inability to submit the final report should attract an "I" (Incomplete).
- iv. Inability to reach midway of project work should attract an "F" (Fail).
- v. For ease of calculating the credit hours, each semester's assessment should be graded over 100% while students who delay should be given a deadline to submit.

### PROJECT DURATION

Students are allowed to do their project work in two semesters. In this case, students are expected to present their project topic for approval at the end of the second semester of the third year.

However, Departments which prefer to maintain one-semester project duration, should do so, but must use the first and second semester components of the framework.

### PASS MARK

A student trails the course if:

- i. at the end of the deadline for submission of the project work he/she had not been able to present data analysis and results,
- ii. he/she completes the project work but does not obtain at least 40%.
- iii. he/she is unable to submit the final report of his/her project.

### FRAMEWORK FOR SCORING

The framework takes into consideration two types of projects i.e. Projects with oral presentation (Semester 1 and Semester 2, scenario II) and those without oral presentation (Semester I and Semester 2, scenario I).

### SEMESTER 1

Activity	Responsibility	Marks
Presentation and acceptance of project /research proposal	Student/ Coordinator/Head of Department	10%
Selection and appointment of Supervisors	Departmental Board	
Submission of Literature Review	Student	10%

Submission of Methodology	Student	5%
Project /Experiment questionnaires design	Student	5%
<b>TOTAL MARKS</b>		30%

**SEMESTER 2  
SCENARIO I**

Projects which do not go through Oral Presentation

<b>Activity</b>	<b>Responsibility</b>	<b>Marks</b>
Data collection and Results/Experiment Results	Student	10%
Data analysis and results	Student	15%
Recommendations and Conclusion	Student	5%
Submission of First Draft	Student	10%
Review/ Correction of First Draft	Supervisor /Student	
Submission of Final Draft for Assessment	Student	10%
Review/Corrections of Final Draft	Supervisor/Student	
Final Submission of Report	Student	20%
<b>TOTAL MARKS</b>		70%

**SEMESTER 2  
SCENARIO II**

**Projects which go through Oral Presentation**

<b>Activity</b>	<b>Responsibility</b>	<b>Marks</b>
Data collection and Results/Experiment Results	Student	10%
Data analysis and results	Student	15%
Recommendations and Conclusion	Student	5%
Submission of First Draft	Student	10%
Review / Correction of First Draft	Supervisor /Student	
Submission of Final Draft for	Student	10%
Review /Corrections of Final Draft	Supervisor /Student	
Oral Presentation	Supervisor /Student	10%
Final Submission of Report	Student	10%
<b>TOTAL MARKS</b>		70%

### SUPERVISOR'S ASSESSMENT FORM

To track progress of students project work this form shall be filled and submitted to the Head of Department at the end of each Semester.

#### Assessment Form for end of First Semester

Name of Department/ Faculty/College .....  
 Programme of Study .....  
 Project Topic .....  
 Name of Student .....

Area of Assessment	Maximum	Mark
	Mark	Obtained
Relevance of topic	10%	
Candidate's knowledge of pertinent Literature	10%	
Acceptability of Methodology used	5%	
Project /Experiment questionnaires design	5%	
<b>Total</b>		

Candidate's attitude to the project: **satisfactory** [  ]; **fair** [  ]; **unsatisfactory** [  ]  
 Supervisor's General Comments on the student. ....

Name of Supervisor: Prof./Dr/Mr/Mrs/Miss .....  
 Date of Assessment.....

#### Assessment Form for end of Second Semester

Name of Department/ Faculty/College .....  
 Programme of Study .....  
 Project Topic .....  
 Name of Student .....

Area of Assessment	Maximum	Mark
	Mark	Obtained
Validity of data	10%	
Soundness of Analysis/Experiment	15%	
Soundness of Candidate's main findings	5%	
Dependability of candidate's Recommendations	5%	
<b>Total</b>		

Candidate's attitude to the project: **satisfactory** [ ]; **fair** [ ]; **unsatisfactory** [ ]

Supervisor's General Comments on the student. .... .

Name of Supervisor: Prof./Dr/Mr/Mrs/Miss ..... .

Date of Assessment.....